



## UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED

(A Government of Uttar Pradesh Undertaking)

SUDA Bhawan, 7/23, Sector-7, Gomti Nagar Extension, Lucknow - 226010 Website:  
<http://www.upmsc.in/> , <http://www.gem.gov.in/>  
Email: gm.scm@upmsc.in, Tel. no. 0522-2838102

### **GEM Tender Notice for Empanelment of Agencies for Pickup Vehicles**

Tender Ref. No.: GEM/2022/B/2590387

Date: 06<sup>th</sup> October, 2022

#### **GEM Tender Notice Invitation**

Uttar Pradesh Medical Supplies Corporation Limited, Lucknow invites tenders on GeM Portal from eligible and qualified Transporter/ Authorized Agent for Hiring/Empanelment of transport agency to avail on demand transportation services per KM basis. The schedules of Tendering activities are as here under:

Sr. No.	Activity	Date & Time
1.	Tender Reference No.	GEM/2022/B/2590387
2.	Commencement of Downloading of Tender Document	06 <sup>th</sup> October, 2022
3.	Date & Time of Pre-Bid Meeting	14 <sup>th</sup> October, 2022 at 03:00 PM in Conference Hall of UPMSCL, Lucknow.
4.	Last Date & Submission of Online Bids	27 <sup>th</sup> October, 2022 up to 06:00 PM.
5.	Date & Time of Opening of Technical Bids	27 <sup>th</sup> October, 2022 at 06:30 PM
6.	Date of Completion of Examination of Technical Bid	To be declared on GeM Portal
7.	Date & Time of Opening of Financial Bid	To be declared on GeM Portal
8.	Date of Completion of Examination of Financial Bid	To be declared on GeM Portal

The details of tender notice are given on GeM Portal & UPMSCL website [www.upmsc.in](http://www.upmsc.in). Kindly check GeM Portal & UPMSCL website for any detail & updates.

UPMSCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders or annul the tender process at any stage without giving any notice or assigning any reason.

Managing Director  
UPMSCL

**Tender Document for**

## **Empanelment of Agencies for Hiring Pickup Vehicles on Daily Basis by Uttar Pradesh Medical Supplies Corporation Ltd**

UPMSCL (A Government of UP undertaking) desires to hire various kinds of vehicles on daily basis for smooth operations of its activities. Vehicles are required for the UPMSCL head office at Lucknow and also for offices located at different districts of Uttar Pradesh. Accordingly, bids are invited under two-bid system from interested service providers/firms/fleet operators having excellent track record. The details are as follows:-

### **1. Eligibility Conditions and Documents for Technical bids**

The format for Technical Bid of bid document needs to be filled in and needs to be submitted online along with the following documents (Photo copy duly self-attested to be compulsorily enclosed, Original Affidavit as per below points to be submitted)

**(a) Bidders are advised to read the tender document carefully before submitting the bid. It will be presumed that the bidder have considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender/bids and the decision of UPMSCL in this regard will be final. BIDS MUST BE UNCONDITIONAL.**

- (b) The firm/agency should be registered under Companies act /Partnership Firm /Proprietorship Firm. Copy of the Certificate of Incorporation issued by the Registrar of Companies (RoC)/Registration Certificate issued by Registrar of Firms under partnership act for partnership firm/ For Proprietorship firm- Certificate issued under shop & Establishment act. to be submitted. The firm/agency should have an office in Lucknow, proof of Lucknow office address to be submitted.
- (c) The firm/agency should have average annual turnover of Rs. 25.00 lakhs in the past three financial years (2018-19, 2019-20 and 2020-21). Audited financial statement (balance sheet and P&L account) from a qualified CA for these 3 years is to be submitted. If audited financial statement for FY 2020-21 is not finalized, bidder shall submit provisional financial statement duly signed by Auditor/C.A. Only Auditor/C.A. Certificate of turnover will be accepted.
- (d) The firm/agency should be an income tax and GST assessee (self-attested copies of PAN card, income tax return of any three of last four consecutive assessment years and GST registration certificate need to be enclosed)
- (e) Earnest Money Deposit of Rs.1,00,000.00 (Rs One Lakh) in the form of RTGS/NEFT in favor of Managing Director, UPMSCL, Lucknow payable at Lucknow needs to be submitted with the technical bid. It will be refunded (without interest) to unsuccessful bidder (s) after completion of the bid process. Accounts details of UPMSCL are –

ACCOUNT NUMBER	-	39366886265
NAME	-	UTTAR PRADESH MEDICAL SUPPLIES CORPORATION LIMITED
IFSC	-	SBIN0006893
BANK	-	STATE BANK OF INDIA
BRANCH	-	CIVIL SECRETARIATE, LUCKNOW

- (f) The Bidder shall submit an **original affidavit (on stamp paper)** sworn before First Class Magistrate/ Notary (dated after publication of this tender), stating that the firm/agency has not been debarred/blacklisted by Central Govt./any State Govt. department/PSU/NGO.
- (g) The firm/agency should have three years experience of providing the same type. of vehicles as mentioned in the below table to Government departments/PSU/reputed NGOs. Work Order/ Agreement/ Experience certificate of Govt. dept./PSUs/reputed NGOs need to be submitted clearly mentioning the type and no. of vehicles provided in last three years as on due date of submission of bids.

- (h) The bidder should have at least ten goods carriage vehicles of any make/model but not registered before 01.01.2018 and out of 10 goods carriage vehicles 2 vehicles must be Truck/DCM/Equivalent vehicles required in the name of firm/agency as per the table below :

Schedule No.	Vehicle Type
1	Tata Ace / Equivalent
2	Pickup / Equivalent
3	Truck / DCM / Equivalent – 17 Ft
4	Truck / DCM / Equivalent – 19 Ft
5	Truck / DCM / Equivalent – 30/32 Ft
6	Refrigerated vehicle having temperature between 2°C to 8°C

Registration Certificate (RC) in name of agency/proprietor, Pollution Under Control (PUC), Insurance, Road & commercial Tax, state or national travel permit to be submitted. No passenger vehicle shall count in term of minimum numbers of vehicles.

## 2. Terms and Conditions

- The contract will be valid for one year from the date of commencement of contract and can be extended further for 6+6 months on the basis of requirement, performance and mutual written consent of both the parties.
- All 75 districts warehouses have divided into 6 zones (as per the attached schedule No 1).
- Bidder can apply for one or all 6 zones but award of contract shall be given to each bidder for maximum of 2 zones.
- Transporter have to arrange necessary e-way bills related to transportation, for which related loading point warehouse incharge will provide necessary information. If loading point warehouse incharge will not coordinate with transporter or will not provide the required details, then transporter will contact to Supply Chain section at UPMSCL head office and Supply Chain section will instruct to pharmacist to provide the same to transporter.
- Vehicle opening reading will be mentioned on log book by the pharmacist of loading warehouse and closing reading will be mentioned on log book by the pharmacist of unloading warehouse.
- The vehicles provided by the agency (including vehicles sub-let from 3<sup>rd</sup> party by agency) should have valid commercial license issued from transport department/competent authority, commercial taxi/cab registration nos., state and national permit as applicable. The vehicles provided should conform to all transport Acts and pollution norms [Pollution Under Control (PUC)] prescribed by the Transport department from time to time. In case of violation of any statutory provisions laid under the Motor Vehicle Act and any provisions pertaining to commercial permit/registration etc., in respect of any vehicle provided by the agency to UPMSCL, the entire liability shall be on the agency.
- The Agency shall be responsible for appropriate insurance coverage including third party insurance cover of the vehicles provided to UPMSCL (including vehicles sub-let from 3<sup>rd</sup> party by agency). The Agency shall maintain comprehensive general liability insurance, including contractual liability coverage adequate to cover the indemnity on hire and of obligation against all damage to any property arising out of, or in connection with, the services which result from the fault of the agency, or its staff/driver for vehicles provided (including vehicles sub-let from 3<sup>rd</sup> party by agency). The agency shall provide UPMSCL with certification thereof upon request. UPMSCL shall not be responsible financially or otherwise for any injury to the driver or person deployed by the Agency during the course of performing duties. In case there is violation by the agency of any statutory provisions laid under Labour Laws or any other applicable law, there shall not be any liability on UPMSCL.
- In case of any Loss, damage or accident during transportation, total responsibility lies with agency/firm tency. Driver will be fully responsible in case unauthorized / illegal materials are found in the vehicle during the use of the officials of the UPMSCL. Any vicarious liability pertaining to the vehicle will be solely on the agency. The agency shall indemnify UPMSCL against all other damages/charges and expenses for which UPMSCL may be held liable or pay on account of the negligence of the agency or its staff or any person under its control

whether in respect of accident, injury to the person or damage to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof. UPMSCL shall not be responsible financially or otherwise for any injury to the driver or person or vehicle deployed by the agency (including vehicles sub-let by agency from 3<sup>rd</sup> party) during the course of performing duties and entire liability shall be on the agency.

9. For all the vehicles provided by the Agency (including vehicles sub-let by the agency from a third party), the agency shall be solely responsible for payment of commercial & road taxes or any other rate duties and taxes, including insurance and conform to and get all the vehicle(s) tested and evaluated as per the norms issued by the transport department from time to time, such that all the vehicle(s) provided by the agency remain in service during the tenure of the contract, and agency will be required to submit proof of such, to UPMSCL. In case of any vehicle provided by the Agency (including vehicles sub-let by the agency from a third party), not conforming to the above mentioned norms and standards the sole responsibility shall lie with the Agency and UPMSCL shall have no liability whatsoever.
10. The Agency shall be solely responsible for the repair and maintenance, including replacement of parts including tyres etc., as per need of the vehicle(s) such that the vehicle(s) remain in service during the tenure of the contract.
11. The Agency shall submit the bill fortnightly and after receiving the bills UPMSCL will clear the bill within 30 working days as per the checking and approval of bills.
12. The cost of fuel should be borne by the agency. UPMSCL will not be responsible or held responsible and liable to pay to the agency, for the change in rates of fuels from time to time.
13. The Driver of vehicles must have commercial driving license. The Agencies will be solely responsible for any misconduct of the drivers. In case of indiscipline/misconduct on the part of the driver, he is to be replaced immediately by the agency on receipt of information from UPMSCL. The service provider/agency shall not provide any person as driver who has not completed 18 years of age.
14. The driver(s) provided by agency/bidder, shall carry original copy of the Registration Certificate(RC), Insurance, Pollution Under Control(PUC) certificate, receipts of payment of commercial taxes (local, state and national) and badges, commercial driving license, during all times, while providing services to UPMSCL.
15. In case, the driver of the vehicle is on leave or absent, the Agency will provide a replacement driver without any delay.
16. The drivers provided by the agency, shall maintain the log book(s)/duty slips, of the travel for each day, and get the same signed and approved by the officer of UPMSCL.
17. The Agency shall comply with all statutory provisions. In case of violation of any such statutory provisions, the agency will be solely responsible. If any kind of Interest/ penalty is imposed on UPMSCL under ESIC and PF law due to non-compliance by the agency, the same will be recovered from the agency or performance security will be forfeited.
18. The agency shall be responsible to comply with all applicable labour Law in respect of the manpower appointed or hired by the bidder or agency in respect of execution and implementation of the project and shall indemnify and keep indemnified UPMSCL for any claim, action or demand whatsoever in that regard. It will be the sole responsibility of the agency to abide by the provisions of all statutory provisions with respect to the manpower appointed or hired by the agency for performance of this contract.
19. The service provider/agency shall immediately provide replacement of the vehicle under repair/detained due to accident or vehicle not reporting for duty or in breakdown conditions, failing which penalty @ 1000/- per instance along with cost of hiring of vehicle from an alternative source shall be levied against the agency and the same shall be deducted from the bills. In case of breakdown of any vehicle any time during duty hours, the agency shall replace it within three hour failing which penalty of 100/- per hour of delay shall be levied and in the event of any undue delay, UPMSCL has the right to hire vehicle from any other source at the expense of the agency.
20. The service provider/agency shall provide vehicles as per requirement of UPMSCL and as and when required at a short notice (including early in the morning and late in the evening).
21. Further vehicles also may be hired for officials of health department and other related entities for local or outstation goods supply. The Agency shall provide vehicles on short

- notice as and when required by UPMSCL for its Lucknow office or any other district offices as well as for other officials of health department and other related entities.
22. Vehicle model hired on daily basis should not be of earlier than 01.01.2018. The Agency shall be responsible for complete maintenance of vehicles provided.
  23. The vehicle(s) should be in good condition with adequate fuel level maintained at all times and vehicle should be provided on time. In case the vehicle does not have adequate fuel during duty hours then penalty @ 1000/- per instance shall be levied on the agency and the same shall be deducted from the bills. Replacement of vehicle shall be done immediately in case of repair, maintenance or any other condition with equally good condition vehicle.
  24. In case of any complaint regarding timeliness, conduct of driver, cleanliness & maintenance of vehicle a penalty @ 1000/- per instance shall be levied on the agency and the same shall be deducted from the bills. In addition UPMSCL shall be at liberty to get the services performed by other source and cost so incurred by UPMSCL shall be recovered from the amount payable to the Service Provider or from the performance security.
  25. In case of either non-supply of vehicle as per requirement or supply of vehicle of inferior model / make (as given in contract) or unsatisfactory performance a penalty of 10% of each bill shall be deducted.
  26. No advance payment would be made. Payment shall be made on submission of the bills with all supporting documents required on fortnightly basis after the satisfactorily completion of the work assigned, at approved rates after deducting penalties if any. The Agency while raising the bill should clearly mention full vehicle number with logbook/duty slip duly signed by user. The logbook/ duty slip must be free from overwriting, if there is any overwriting it is duty of Agency to take proper sign of the user on overwriting. TDS will be deducted at source from bill/s as applicable.
  27. The rates should be inclusive of all incidental cost like petrol/diesel, insurance, RTO, night charges, driver payment, road and other tax and manpower cost for loading and unloading etc.
  28. Toll tax and parking charges will be paid extra on submission of correct supporting documents.
  29. UPMSCL reserves the right to hire vehicle for daily use for local or outstation travel from any empanelled agency based on requirement without assigning any reason.
  30. The drivers of the vehicles shall be ready to travel & stay outstation at any time and on short notice, as per the demand of UPMSCL.
  31. The vehicles and drivers provided by the agency shall work under the overall supervision of UPMSCL. The vehicle and Driver shall remain available all the time during duty hours and shall not leave place of duty without prior permission of the concerned officer of UPMSCL. If the driver leaves without permission or for any misbehavior on the driver's part a penalty of 1000/- shall be levied for every such instance and the same would be deducted from the bill of the agency.
  32. The Agency shall provide vehicles on daily hire for local or outstation travel as per requirement of UPMSCL and as and when required at a short notice (including early in the morning and late in the evening). Prior to execution of agreement the Agency shall submit the names and mobile nos. of their two contact personnel who will be responsible for taking request for bookings of vehicles from UPMSCL. In the event the agency personnel fail to respond to booking requests from UPMSCL or are non-responsive, penalty @ 1000/- per instance shall be levied on the agency.
  33. UPMSCL shall not entertain any dispute between the hired drivers and the concerned agency on any issue related to functioning of the agency under the contract. In case of any such dispute affecting the performance of the agency in providing services to UPMSCL, strict action as per penalty provisions mentioned in the tender will be taken against the agency, including withholding of payment against the bills of the agency.
  34. UPMSCL shall not entertain any dispute between the agency and the vehicle owner (if agency provides a vehicle which has been sub-let from another party) on any issue related to functioning of the agency under the contract. In case of any such dispute affecting the performance of the agency in providing services to UPMSCL, strict action as per penalty provisions mentioned in the tender will be taken against the agency including withholding of payment against the bills of the agency, till evidence of resolution of the dispute is submitted.

35. After acceptance of offer for the work in question, if the selected agency fails to execute/sign the agreement within the specified time, EMD will be forfeited. The cost of preparation/execution of the Agreement is to be borne by the selected agency.
  36. The successful bidders shall deposit Performance Security of Rs.5,00,000/- (Rs. Five Lakh Only). The Performance Security should be paid in the form of DD in favor of Managing Director, UPMSCL or in the form of Bank Guarantee issued by a scheduled Bank in favour of UPMSCL or in form of FDR in favor of Managing Director, UPMSCL. The performance security shall remain valid for a period, which is six months beyond the date of expiry of the contract. The performance Security should be submitted before executing the contract/signing of the contract document positively. The contract shall be signed only after furnishing of performance security and the agency needs to ensure that the contract is executed within 21 days from the date of intimation. Non-fulfillment of this condition i.e if the agency fails to submit the performance security and fails to execute the contract in the above specified timeline, will result in cancellation of the award and forfeiture of the EMD. In case of breach of contract by the agency/firm, or in the event of the firm failing to start work/denying to work/withdrawing from the offer after signing of the agreement, the performance security shall be forfeited by UPMSCL and the firm/agency shall be blacklisted in addition to the termination of the contract.
  37. UPMSCL reserves the right to amend the terms of the contract any time during the contract period or at the time of renewal/extension of contract.
  38. If the agency/bidder violates any of the terms and conditions of contract in any manner, or the agency is unable to provide satisfactory service or there is deficiency in service, the Performance Security shall be liable for forfeiture, and the contract may also be cancelled/terminated. Further, the agency shall be blacklisted for a reasonable period as decided by UPMSCL.
  39. UPMSCL, without prejudice to any other contractual rights and remedies available to it, may, by written notice of default sent to the agency, terminate the contract in whole or in part, if the agency fails to perform services as specified in the contract or any other contractual obligations within the time period specified in the contract and the firm shall also be blacklisted, consequently the performance security may be forfeited, as also explained in preceding points.
  40. The vehicle to be hired should conform to the relevant Motor Vehicle Act/ Rules and be in perfect running/ mechanical condition. The vehicle should be registered with UP Registered number
  41. If the bidder or agency becomes bankrupt or otherwise insolvent, it will inform UPMSCL within 30 days vide written notice to terminate the contract. UPMSCL reserves the right to terminate, without any compensation, whatsoever, to the agency, and UPMSCL may forfeit the performance security.
  42. No increase on rate due to the escalation cost due to whatsoever factors would be permitted during the period of contract.
  43. Any other dispute arising out of the contract will be subject to the jurisdiction of Courts of LUCKNOW.
3. **Additional Terms and Conditions for Monthly Hired Vehicle:** In addition to terms and conditions mentioned above in part 2, the following additional terms and conditions shall be applicable on vehicles taken on monthly hire:-
1. The driver should have at least 3 years of work experience.
  2. The driver shall be in proper dress. Behavior of the driver should be extremely courteous and refined. He should be well aware of and should meticulously follow traffic rules. He should not be in habit of rash and fast driving and should have proper vision. He should have absolutely clean background and police record. A self-declaration certificate shall be furnished by the selected vendor/agency.
  3. Driver shall be provided with mobile phone for smooth communication and the cost shall be borne by agency
  4. Once assigned, the vehicle and driver will not be changed/replaced without prior permission of UPMSCL. In the event of any replacement of vehicle without prior permission, a penalty of 1000/-for every such instance will be levied against the agency and the same will be deducted from their bills.

5. In case of failure to provide vehicle on time, UPMSCL will procure a vehicle from open market and the charges paid to such vehicle will be deducted from the monthly bill of the service provider. In addition, a penalty of Rs. 1000/- per day till the date of default shall also be charged by UPMSCL from the service provider, which will be deducted from the bill.
6. The service provider/firm shall submit attested copies of owner book, insurance papers and other papers of the vehicle and attested copies of driver license.
7. Vehicles are to be hired for the UPMSCL head office at Lucknow and also may be hired for offices located at different districts of Uttar Pradesh. Further vehicles also may be hired for officials of health department and other related entities based on requirement. The Agency shall provide vehicles on short notice as and when required by UPMSCL.
8. The no. of vehicles to be hired from an agency on daily basis can be increased or decreased by UPMSCL at any time based on requirement. Any increase or decrease in the requirement of no. of vehicles would be communicated to the Agency who will abide by the same and raise bill accordingly. UPMSCL reserves the right to hire vehicles from any of the empanelled agencies for daily hiring, without assigning any reason.
9. On the demand of the vehicles from UPMSCL, vendor is liable to provide vehicles as earliest.
10. Drivers have to submit the original receiving in vehicle starting point and shall keep a copy of receiving to be presented along with the bill.
11. If vehicles uses shall be less than 100 Km for local or outside, a bill of equal to 100 Km will be paid.
12. Driver have to submit the original receiving in vehicle starting point and shall keep a copy of receiving to be presented along with the bill.

#### **4. Bidding Process, Evaluation of bids and Contract**

1. The bidders are required to submit bids (Technical and Financial) online on GeM portal i.e. [www.gem.gov.in](http://www.gem.gov.in) as per detail mentioned in the NIT. The technical bids will be opened on the same day at 4.00 PM at the office of UPMSCL
2. The technical bid shall be opened and evaluated first. Technical bid should contain the filled in Technical Bid format (Part –1) of this bid document and all the self attested documents (by authorized signatory of agency) and testimonials as mentioned in clause 1 (eligibility condition) of this tender document. All the documents should be serially numbered and signed by the bidder. Bids without any of the documents as mentioned in clause 1, or without EMD as specified in clause 1 would be summarily rejected. It must be noted that exemption from deposit of EMD is as per UP procurement manual 2016. Financial bids of only those bidders who qualify in technical bid would be opened.
3. Financial bid shall be submitted in two format in BOQ as sheet 1 as given below in this tender document. The rates have to be quoted as per the units specified in sheet A, else the bids will be rejected outright. Bidders have to quote their rates for all the four categories/schedules of vehicles mentioned in the financial sheet A.
4. For hiring of vehicle, L1 rates would be decided for each type/model of vehicle separately and basis of the lowest rates received in any of 6 zones. Thereafter, the bidder with highest number of L1 rates will be the preferred service provider and would be given an opportunity to match the L1 rates of other vehicles for which other bidders emerge as L1. UPMSCL reserves the right to hire required model of vehicles as per its need from separate service providers. Bidder can be award of contract shall be given to each bidder for maximum of 2 zones.
5. After the tender price bid open and L1 is determined, UPMSCL committee will negotiate with all the L1 bidders and then after final rates will be decided.
6. The successful bidders will enter into contract with UPMSCL as per above terms and conditions. The cost of execution of the contract shall be borne by the agency/bidder only. Failure on the part of the bidder to do so will result in cancellation of its candidature and forfeiture of EMD.
7. The successful bidder shall not engage any sub-Contractor or transfer the contract to any other person/firm/agency in any manner. The bidder shall not be permitted to transfer their

rights and obligations under the contract to any other person/ organization or otherwise. Tenders not conforming to the requirements of UPMSCL will be rejected and no correspondence thereof shall be entertained, whatsoever.

8. Any bidder found to be involved in fraudulent practices (misrepresentation or omission of facts or suppression/hiding of facts or disclosure of incomplete facts or submission of incorrect, false or forged information), in order to secure eligibility to the bidding process during the submission of bid or after release of Letter of Intent (LoI) or contract formalization, shall be liable for punitive action amounting to blacklisting of the bidder, including the forfeiture of concerned EMD (Bid Security) and/or Performance Security also.
9. The EMD of a bidder may be forfeited without prejudice to other rights of the UPMSCL, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect or if bidder withdraws its Bid at any stage. In addition to the aforesaid grounds, the successful bidders' EMD will also be forfeited without prejudice to other rights of UPMSCL, if it fails to furnish the required Performance Security within the specified time or fails to execute the contract within the specified time.
10. Notwithstanding anything contained in this tender document, UPMSCL reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to accept or reject any or all bids/tenders or annul/cancel the tender process at any stage without giving any notice or assigning any reason.
11. Any dispute arising out of this tender or contract shall be settled amicably first and if it fails, the same shall be referred for settlement to Managing Director, UPMSCL whose decision, shall be final and binding on the parties
12. If any further dispute arises between the parties thereupon, the same will be settled only through the competent court of law under the territorial jurisdiction of Lucknow only.



**Technical Bid**

<b>Particulars</b>	<b>To be filled in by the bidder</b>	<b>Supporting documents submitted (Yes/No)</b>	<b>Page Nos.</b>
Name and full address of the bidder			
Details of Registered Office Address & Lucknow office address			
Telephone No(s) & Fax No(s)			
E-mail address:			
Company website:			
Year of Incorporation:			
Type of agency (Public Limited/Private Limited, partnership firm, proprietorship, firm etc.)			
Turn Over of the Company			
<b>2018-19:</b>			
<b>2019-20:</b>			
<b>2020-21:</b>			
<b>Average Annual Turnover:</b>			
Attested copies of IT returns for any three of the last four consecutive assessment years to be attached. (Mention the Assessment Year)			
PAN No.			
Goods and Services Tax (GSTN):			
Experience of providing the same type of vehicles (as mentioned in clause 1 (h) of this bid document) to Government departments/PSU/reputed NGOs (Mention names of the Govt dept/ PSU/NGO & duration)			
Details of vehicles registered in name of proprietor/agency as per clause 1 (h) of the bid document			
Original affidavit (on stamp paper) sworn before First Class Magistrate/ Notary (dated after publication of this tender), stating that the firm/agency has not been debarred/blacklisted by Central Govt./any State Govt. department/PSU/NGO			
Details of EMD & Tender Fees (DD no., amount, bank):			

**(Authorised Signatory)**

Name & Designation of Authorized Signatory:

Place:

Date:

Stamp:

Official Email:

**(For Reference Purpose Only- Rate to be filled in the BOQ)**  
**A. Financial Bid for Daily Hiring of Pickup Vehicles**

Schedule/ Category No.	Type/Model of Vehicle	Rate per Km for daily travel including petrol/diesel, insurance, RTO, night charges, driver payment, road and other tax and manpower cost for loading and unloading etc.	
		In figures	In words
1	TATA ACE/DALA/Equivalent		
2	PICLUP/LEYLAND/Equivalent		
3	Truck/ DCM/ Equivalent - 17 Ft.		
4	Truck/ DCM/ Equivalent - 19 Ft.		
5	Truck/ DCM/ Equivalent – 30/32 Ft.		
6	Refrigerated vehicle having temperature between 2°C to 8°C		

❖ It is certified that all terms and conditions stipulated in the tender document is acceptable.

Notes:

- a) The rates should be inclusive of all the incidental cost like petrol/diesel, insurance, RTO, night charges, driver payment, road and other tax and manpower cost for loading and unloading etc.
- b) Toll tax, Parking charges will be paid extra on submission of correct supporting documents.
- c) For outstation journey no separate night halt will be paid. The agency shall ensure that the driver and vehicle is equipped with all the required essentials for the no. of days the vehicle is used for outstation travel.
- d) GST will be paid extra, as applicable.
- e) TDS & other applicable taxes would be deducted as per rules.
- f) Bidders to quote for all schedules/categories of vehicles mentioned in the above table.

## SCHEDULE 1

### DETAILS OF UPMSCL ZONES AND DISTRICTS

SI No	Zone	Districts	SI No	Zone	Districts
1	ZONE 1	Saharanpur	39	ZONE 4	Allahabad
2		Shamali	40		Kaushambi
3		Muzaffarnagar	41		Pratapgarh
4		Baghpat	42		Amethi
5		Meerut	43		Sultanpur
6		Ghaziabad	44		Jaunpur
7		Gautam Buddha Nagar	45		Varanasi
8		Hapur	46		Bhadohi
9		Bulandshahr	47		Mirzapur
10		Moradabad	48		Chandauli
11		Amroha (J.P. Nagar)	49		Sonbhadra
12		Bijnor	50		Ghazipur
13	ZONE 2	Agra	51	ZONE 5	Azamgarh
14		Aligarh	52		Ambedkar Nagar
15		Mathura	53		Mau
16		Etah	54		Ballia
17		Hathras	55		Deoria
18		Etawah	56		Gorakhpur
19		Farrukhabad	57		Kushinagar
20		Firozabad	58		Maharajganj
21		Kannauj	59		Sant Kabir Nagar
22		Mainpuri	60		Faizabad
23		Budaun	61		Basti
24		Kasganj	62		Siddharth Nagar
25	Sambhal	63	Balrampur		
26	ZONE 3	Jhansi	64	ZONE 6	Lucknow
27		Lalitpur	65		Barabanki
28		Mahoba	66		Gonda
29		Hamirpur	67		Shravasti
30		Banda	68		Bahraich
31		Chitrakoot	69		Sitapur
32		Fatehpur	70		Hardoi
33		RaeBareli	71		Lakhimpur - Kheri
34		Unnao	72		Shahjahanpur
35		Kanpur Dehat	73		Bareilly
36		Kanpur Nagar	74		Pilibhit
37		Auraiya	75		Rampur
38	Jalaun				